

# USDA HEADQUARTERS QUARTERLY TRANSIT SUBSIDY DISTRIBUTION SCHEDULE

**September 2003**

District of Columbia			
USDA HQ Complex	LOCATION	DATES	TIME
Contacts: South/Whitten Bldgs. *Cedric Drake – (202) 720-1148 Charles Lewis (Alt.) (202) 690-4245  Yates Building *Humberto Sanchez – (703) 605-4290 Scott Bailly (703) 605-4780	Rear South Building Cafeteria	Sept. 16, 17, 18 Sept. 23, 24, 25  (5) Agents - Sept. 16th. (3) Agents all other dates.	9:00 a.m. - 2:30 p.m.
	Whitten Bldg. Basement Corridor (next to Room 10A)	Sept. 16, 17 (2) Agents	9:00 a.m. - 2:30 p.m.
	Yates Building Watts Conf. Room (4th Floor)	Sept. 15 (2) Agents Sept. 22 (1) Agent	9:00 a.m. - 3:00 p.m.

BUILDING/ AGENTS	ADDRESS	DATE	TIME	ROOM	CONTACT	TELEPHONE #	FAX#
West End Court (1) Agent	1255 22nd St., NW Washington, DC	Sept. 16 Sept. 24	9 a.m. - 12 Noon 1 p.m. - 4 p.m.	Rm. 324	Gwen Jones Felicia White	(202) 418-8903 (202) 418-8840	(202) 418-8800
2101 L St., NW (1) Agent	2101 L St., NW Washington, DC	Sept. 16 Sept. 23	9 a.m. - 12 Noon 9 a.m. - 12 Noon	Rm. 5000	Margaret Martz	(202) 418-8950	(202) 418-9122
Reporters Bldg. (1) Agent	300 7 <sup>th</sup> Street, SW Washington, DC	Sept. 16 Sept. 24	10:00 a.m. – 1 p.m. 10:00 a.m. – 12:30	Rm. 352	Verma Hilson Iris Roseboro	(202) 720-4145 (202) 720-6257	

Aerospace Bldg. (1) Agent	901 D Street, SW Washington, DC	Sept. 16 Sept. 25	9 a.m. - 12 Noon 1 p.m. - 4 p.m.	Rm. 322	Pat Baker Carol Carr	(202) 690-6493 (202) 690-6478	(202) 690-6337
Portals Bldg. (1) Agent	1250 Maryland Ave., SW Washington, DC	Sept. 17 Sept. 24	9 a.m. - 12 Noon	Rm. 510	Terry Martz Arlene Hicks	(202) 720-3135 (202) 720-3407	(202) 720-6426
Waterfront Center (2) Agents-Sept. 17 (1) Agent- Sept. 23	800 9 <sup>th</sup> St., SW Washington, DC	Sept. 17 Sept. 23	9 a.m. – 2:30 p.m. 9 a.m. - 12 Noon	Rm. 3301 Rm. 1410	Judith Rundle	(202) 720-6373	(202) 720-8987
<b>Virginia</b>							
Park Center One (1) Agent	3101 Park Center Drive Alex., VA	Sept. 16 Sept. 23	9:30 a.m. – 11 a.m. 9:30 a.m. – 11 a.m.	4 <sup>th</sup> Floor Training Room	Venita Clark Cheryl Pratt	(703) 305-2463 (703) 305-2335	(703) 605-0492
Rosslyn Plaza East (2) Agents- Sept. 17 (1) Agent- Sept. 24	1621 N. Kent St. Arlington, VA	Sept. 17 Sept. 24	9 a.m. - 3 p.m. 9 a.m. - 3 p.m.	Room 707 RPE	H. Sanchez Scott Baily	(703) 605-4290 (703) 605-4780	
<b>Maryland</b>							
USDA Center at Riverside (1) Agent	4700 River Road Riverdale, MD	Sept. 16 Sept. 25	10 a.m. - 12 Noon 10 a.m. - 12 Noon	Rm. 2B04MT Rm. 2B04MT	Tara Green	(301) 734-6466	
G.W. Carver Center (1) Agent	5601 Sunnyside Ave. Beltsville, MD	Sept. 15 Sept. 25	9 a.m. - 12 Noon 1 p.m. - 4 p.m.	Bldg.1-1260	Ed Hicks	(301) 504-1776 (301) 504-1777	(301) 504-1760

**USDA employees with disabilities (D.C. metro-area) in need of assistance with their transit subsidy pick-up should contact Bruce McFarlane at the USDA TARGET Center on (202) 720-2600 (v/tty), prior to Sept. 12, 2003.**